

Vendor Registration Request Form

01.	Vendor's Name	(eg. abcd company (pvt.) Ltd.)
		(Pl. indicate Personal Name if a Local consultant or an International Consultant)
02.	Contact Details:	
02.i.	Address & Type of Address:	
	Address Type	Address
	Permanent/Mailing	
	Temporary/Work	
02. ii.	Other Contact Details:	
	Phone No.	(Pl. specify the name)
	Mobile Phone No.	(Pl. specify the name)
	Fax	
	E-mail & Web	
03.	Business Type (Sole Proprietorship, Private Limited Company, Public Limited Company, Co-operatives, Local Consultant, International consultant, etc.)	
04.i.	Tax Identification No.(TIN no)	
	ii. Business Registration/NIC (if a person) No.	
	(Pl. attached a certified copy of the Business Registration Certificate) (Pl. indicate National Identity Card No. for Local consultant and Passport No. for International Consultant)	
05.	Banking Details:	
05.i.	Bank	SWIFT Code
05.ii.	Branch	
05.iii.	Bank Account Name	
05.iv.	Account No	
05.v.	Currency	(LKR, \$, £ etc.)
05.vi.	Type of the Account	(Current, Saving etc.)

Declaration: I hereby declare that the details & information furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false/incorrect or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. I hereby authorize sharing the information furnished on this form with the Integrated Treasury Management Information System (ITMIS) of Ministry of Finance. I further authorize ITMIS to make payments, online payment, any sum due to me as per the governmental rules & regulations in the Bank Account provided by me on this form.

Date:

Signature with Official Stamp

Name:

Designation:

Contact the relevant government agency for more information/clarifications.

Accepted		Department Name and Authorized Signature
Rejected		