

Procurement of Goods

Invitation of Quotations

For

Procurement of

Purchasing Processing Equipment For Pepper and Medicinal Plants, for Community Empowerment Units of Divisional Secretariats and District secretariat office under the ‘Prajashakti’ National Program for Eliminating Poverty

Contract No: [MO/DS/ACC/15/01/2026]

DISTRICT SECRETARIAT - MONARAGALA

Section I - Instructions to Vendors (ITV)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements. Upon receipt of this invitation you are requested to acknowledge the receipt of this invitation and your intention to submit a quotation. The Purchaser may not consider you for inviting quotations in the future, if you failed to acknowledge the receipt of this invitation or not submitting a quotation after expressing the intention as above.
B: Contents of Documents	
2. Contents of Documents	2.1 The documents consist of the Sections indicated below. • Section I. Instructions to Vendors (ITV) • Section II. Data Sheet • Section III. Schedule of Requirements • Section IV. Technical Specifications & Compliance with Specifications • Section V. Quotation submission Form(s) • Section VI - Price Schedule • Section VII - Manufacturer's Authorization • Section VIII - Form Of Bid Security
C: Preparation of Quotation	
3. Documents Comprising your Quotation	3.1 The Quotation shall comprise the following: (a) Quotation Submission Form and the Price Schedules; (b) Technical Specifications & Compliance with Specifications
4. Quotation Submission Form and Price Schedules	4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. 4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.
5. Prices and Discounts	5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules. 5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.

	5.3 The applicable VAT shall be indicated separately. 5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with an adjustable price shall be treated as non-responsive and may be rejected.
6. Currency	6.1 The vendors shall quote only in Sri Lanka Rupees.
7. Documents to Establish the Conformity of the Goods	7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications". 7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given. 7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.
8. Period of Validity of quotation	8.1 Quotations shall remain valid for the period of Forty Nine (49) days after the quotation submission deadline date.
9. Format and Signing of Quotation	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.
D: Submission and Opening of Quotation	
10. Submission of Quotation	10.1 Vendors may submit their quotations by registered post or by hand in sealed envelopes addressed to the Purchaser bear the specific identification of the contract number. 10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.
11. Deadline for Submission of Quotation	11.1 Quotation must be received by the Purchaser at the address set out in Section II, "Data Sheet", and no later than the date and time as specified in the Data Sheet.
12. Late	12.1 The Purchaser shall reject any quotation that arrives after the

Quotation	deadline for submission of quotations, in accordance with ITV Clause 11.1 above.
13. Opening of Quotations	13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet. 13.2 A representative of the bidders may be present and mark its attendance.
E: Evaluation and Comparison of Quotation	
14. Clarifications	14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of its quotation. Any clarification submitted by a vendor in respect to its quotation which is not in response to a request by the Purchaser shall not be considered. 14.2 The Purchaser's request for clarification and the response shall be in writing.
15. Responsiveness of Quotations	15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received. 15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.
16. Evaluation of quotation	16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive. 16.2 To evaluate a quotation, the Purchaser may consider the following: (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (a) Price adjustment due to discounts offered. 16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods.
17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotations	17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.

F: Award of Contract	
18. Acceptance of the Quotation	18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
19. Notification of acceptance	19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that its quotation has been accepted.

Section II - Data Sheet

ITV Clause Reference	
1.1	The Purchaser is : District Secretariat Address: District Secretariat, Bibila Road, Monaragala Attention: The Chairman -Procurement Committee, District Secretariat, Monaragala. Telephone: 0552276067
5.1	To be eligible for evaluation and contract award, bidders must quote for the entire quantity of a lot specified in the schedule of requirements. Partial bids within a lot shall be deemed non responsive and will be rejected.
7.3	Manufacture's Authorization is required.
8.1	Quotations shall remain valid for forty nine (49) days from the deadline for submission of quotations
11.1	Address for submission of Quotations is Account Branch, 2nd Floor, District Secretariat, Monaragala Deadline for submission of quotations is 03th of November 2026 at 2.30 P.M
13	The quotations shall be opened at the following address: Accountant's Office Room, 2nd Floor, District Secretariat, Monaragala.
5.9	All Bids shall be accompanied by a Bid Security in favor of the District Secretary, District Secretariat, Monaragala and which shall be accompanied by an uncondition on demand Bank guarantee equivalent in value of LKR 100,000.00 , which is obtained from a Commercial Bank approved by the Central Bank of Sri Lanka in accordance with the approved format included in Section 9, Standard Forms Bids

	shall be valid up to 22nd December 2026 and the Bid security should be valid up to 16th of February 2027 .
	A complete set of Bidding Documents in the English language may be inspected free of charge by interested bidders ,and may be purchased upon submission of a written application and payment of a non-refundable fee of LKR 2500.00 to the Chairman Department Procurement Committee District Secretariat, Monaragala.
5.19	Furthermore, the Successful bidder must submit a Performance Guarantee valid For a Period of 06 Months from the date of Award of the Contract by Depositing 10% of the annual value of the Procurement in Cash in the name of the District Secretary, District Secretariat, Monaragala or by obtaining a Guarantee of equivalent amount from a recognized Bank ,Also , the Institution that is Selected to Purchase these Machines Must enter in to Written Agreement.
16 ¹	Other factors that will be considered for evaluation are : • Evaluation is done by the BEC (Bid Evaluation Committee) • Bid evaluation committee shall compare all substantially responsive bids to determine the lowest evaluated bids • Bid evaluation committee shall determine to its satisfaction whether the evaluated and substantially responsive bid is qualified to perform the contract • Bids will be evaluated on the basis of lowest price meeting the Monaragala District secretariat's procurement specifications & other conditions. • Bidders who cannot offer the delivery on or before the Monaragala District secretariat's required the PO will be rejected.

Section III - Schedule of Requirements

Lot No.	Description of Goods	Quantity	Unit	Final Destination	Transportation & Any Other Services	Latest Delivery Date	Bidder's offered Delivery date [to be provided by the Bidder]
01	Dryer Machine – 250 kg	04	Nos	Monaragala District Secretariat	Supply and Delivery to each destinations	Within 14 days of issuing PO	
02	Powder Machine-Ultrafine 50 kg (ss)	01	Nos				
03	Powder Machine Ultrafine(30 kg) (ss)	01	Nos				
04	Normal Grinder Machine (50 kg)(ss)	01	Nos				
05	Vibratory Sifter Machine-50 kg/hour	01	Nos				
06	Washing Bath (ss)- 8 ft x 3 ft x 2 ft	02	Nos				
07	Tray With Table(ss) 6 ft x 3 ft x 2 ft	05	Nos				

Lot No.	Description of Goods	Quantity	Unit	Final Destination	Transportation & Any Other Services	Latest Delivery Date	Bidder's offered Delivery date [to be provided by the Bidder]
08	Tray With Table(ss) 4 ft x 3 ft x 2 ft	05	Nos	Monaragala District Secretariat	Supply and Delivery to each destinations	Within 14 days of issuing PO	
09	Powder Filling Machine – (50 g -2 kg)	01	Nos				
10	Band Sealer Machine (Vertical & Horizontal with Embossed Printing)	01	Nos				
11	Vacuum Sealer (1 bar) 30*15 cm/Sealing length 10 mm	01	Nos				
12	Bag Closer	01	Nos				
13	Digital Balance Scale -600 kg	01	Nos				
14	Balance Scale Portable – 200 kg	01	Nos				

*** Payment - Paid on delivery method. No advance payment will be granted. Full payment will be made upon complete delivery and acceptance of goods.

Section IV - Technical Specification & Compliance – DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR NORMAL GRAINDER MACHINE (SS) 50 KG

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Stainless steel general-purpose grinder (hammer / disc type) for pepper and dried medicinal plant materials		
2	Rated capacity	50 kg/hour The bidder shall state the output at each screen size		
3	Feed material	Dried material with moisture content not more than 10% – 12%		
B. Technical Requirements				
4	Fineness	Adjustable coarse to medium grinding (approx. 20 – 60 mesh) by interchangeable screens; screen set of at least three sizes to be supplied		
5	Grinding mechanism	Hardened, wear-resistant hammers / blades; easily replaceable		
6	Feed hopper	SS hopper with adjustable feed rate and a safety grill		
7	Discharge	Discharge to a food-grade collector bag or container, with dust extraction / cyclone arrangement to avoid dust release		
8	Temperature	Design must limit heat build-up so that volatile oils are not lost		
C. Construction				
9	Material	All product-contact parts in Stainless Steel 304 (food grade) Frame in SS or powder-coated steel; mounted on castor wheels or anti-vibration base		
10	Cleaning	Quick-release covers and screens for easy cleaning between materials; no residue pockets		
D. Electrical and Safety				
11	Motor	Not less than 3.7 kW (5 HP), 3-phase, 400 V, 50		

		Hz; the bidder shall state the rotor speed (rpm)		
12	Safety features	Emergency stop, overload protection, earth leakage protection, interlock switch on covers, proper earthing		
13	Noise level	Not more than 85 dB(A) at 1 m distance		
E. After-Sales				
14	Installation and training	Delivery, installation, commissioning and a trial run with operator training to be carried out by the supplier		
15	Warranty	Minimum one (01) year manufacturer's warranty		
16	Spare parts and service	Availability of spare parts and after-sales service within Sri Lanka to be confirmed		
17	Documentation	User manual and maintenance instructions to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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 Bidder's Signature
 Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR VIBRATORY SIFTER MACHINE

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Vibratory (vibro) sifter for sieving ground pepper and medicinal plant powders		
2	Rated capacity	50 kg/hour The bidder shall state the capacity for each mesh size		
B. Technical Requirements				
3	Type	Circular vibratory sifter with single deck (double deck optional), with separate outlets for oversize and fines		
4	Sieve size	Approx. 450 – 600 mm diameter; interchangeable SS mesh screens of at least 40, 80 and 120 mesh to be supplied		
5	Vibration system	Eccentric-weight vibratory motor with adjustable amplitude; low-noise, dust-tight operation		
6	Mesh cleaning	Provision for mesh cleaning (e.g. bouncing balls / cleaning rings) to prevent blinding		
C. Construction				
7	Material	All product-contact parts in Stainless Steel 304 (food grade) Frame in SS or powder-coated steel with rubber / spring isolation mounts		
8	Cleaning	Quick-release clamps for easy removal of screens and cleaning; dust-tight cover		
D. Electrical and Safety				
9	Motor	Vibratory motor not less than 0.37 kW, 230 V single phase (or 400 V 3-phase), 50 Hz; the bidder shall state the rating		
10	Safety features	Overload protection, emergency stop, proper earthing		

E. After-Sales				
11	Installation and training	Delivery, installation, commissioning and a trial run with operator training to be carried out by the supplier		
12	Warranty	Minimum one (01) year manufacturer's warranty		
13	Spare parts and service	Availability of spare parts and after-sales service within Sri Lanka to be confirmed		
14	Documentation	User manual and maintenance instructions to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

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Bidder's Signature
Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR WASHING BATH (SS) 8 ft x 2 ft x 3 ft

1. Bidder's Name :
 2. Bidder's Address :
 3. Contact Person :
 4. Contact No :
 5. Company Registration no :
 6. VAT Registration Number:.....

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Stainless steel washing bath for washing fresh pepper and medicinal plant materials		
2	Overall size	Length 8 ft (2,440 mm) × Width 3 ft (915 mm) × Height/Depth 2 ft (610 mm) Tolerance ±10 mm; gross volume approx. 1,360 litres		
B. Technical Requirements				
3	Drainage	Bottom drain outlet with SS ball valve (not less than 2 inch), sloped floor towards drain; overflow outlet		
4	Water inlet	Provision for water inlet connection with SS pipe and valve		
5	Optional accessories	Removable perforated SS false-bottom / basket for draining (to be quoted separately)		
C. Construction				
6	Material	Stainless Steel 304 (food grade); sheet thickness not less than 2.0 mm for body and 1.5 mm for partitions/covers (if any)		
7	Fabrication	Fully welded, ground and polished joints (argon welding); rounded internal corners; no sharp edges; minimum 2B / satin finish		
8	Frame and legs	SS square tube frame (not less than 40 mm × 40 mm) with adjustable SS feet and cross bracing		
D. After-Sales				
9	Warranty	Minimum one (01) year manufacturer's warranty		
10	Documentation	Fabrication drawing to be approved by the purchaser before manufacture; material certificate for SS sheets to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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 Bidder's Signature
 Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR TRAY WITH TABLE (SS) 6 ft x 3 ft x 2 ft

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Stainless steel work table with removable trays for handling, sorting and spreading pepper and medicinal plant materials		
2	Overall size	Length 6 ft (1,830 mm) × Width 3 ft (915 mm) × Height 2 ft (610 mm); tolerance ±10 mm		
B. Technical Requirements				
3	Trays	Removable SS 304 trays with raised edges (not less than 40 mm) fitted on the table; number and size of trays to be stated by the bidder		
4	Load capacity	Table must safely carry a uniformly distributed load of not less than 150 kg		
C. Construction				
5	Material	Stainless Steel 304 (food grade); table top and trays not less than 1.2 mm thick		
6	Fabrication	Welded, ground and polished joints; rounded edges; smooth finish for easy cleaning		
7	Frame and legs	SS square tube frame (not less than 40 mm × 40 mm) with adjustable SS feet and lower cross bracing / shelf		
D. After-Sales				
8	Warranty	Minimum one (01) year manufacturer's warranty		
9	Documentation	Fabrication drawing to be approved by the purchaser before manufacture; material certificate for SS sheets to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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Bidder's Signature
 Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR TRAY WITH TABLE (SS) 4 ft x 3 ft x 2 ft

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Stainless steel work table with removable trays for handling, sorting and spreading pepper and medicinal plant materials		
2	Overall size	Length 4 ft (1,220 mm) × Width 3 ft (915 mm) × Height 2 ft (610 mm); tolerance ±10 mm		
B. Technical Requirements				
3	Trays	Removable SS 304 trays with raised edges (not less than 40 mm) fitted on the table; number and size of trays to be stated by the bidder		
4	Load capacity	Table must safely carry a uniformly distributed load of not less than 100 kg		
C. Construction				
5	Material	Stainless Steel 304 (food grade); table top and trays not less than 1.2 mm thick		
6	Fabrication	Welded, ground and polished joints; rounded edges; smooth finish for easy cleaning		
7	Frame and legs	SS square tube frame (not less than 40 mm × 40 mm) with adjustable SS feet and lower cross bracing / shelf		
D. After-Sales				
8	Warranty	Minimum one (01) year manufacturer's warranty		
9	Documentation	Fabrication drawing to be approved by the purchaser before manufacture; material certificate for SS sheets to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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 Bidder's Signature
 Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR POWDER FILLING MACHINE (50 g – 2 kg)

1. Bidder's Name :
 2. Bidder's Address :
 3. Contact Person :
 4. Contact No :
 5. Company Registration no :
 6. VAT Registration Number:.....

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Semi-automatic auger type powder filling machine with heat-sealing unit, for spice and herbal powders		
2	Filling range	50 g to 2 kg per pack (adjustable, with change parts if required)		
3	Sealing length	100 mm (10 cm)		
B. Technical Requirements				
4	Filling accuracy	±1% or better of the set weight (±2 g for fills up to 200 g)		
5	Filling speed	The bidder shall state the output (packs/minute) for 50 g, 500 g and 1 kg packs		
6	Filling system	Servo / stepper driven auger with digital dose setting and counter; anti-drip / dust-tight design		
7	Hopper	SS hopper with agitator, capacity not less than 30 litres, with level sensor (optional)		
8	Sealing unit	Heat-seal jaws with digital temperature control, sealing width suitable for laminated pouches, seal length 100 mm		
C. Construction				
9	Material	All product-contact parts in Stainless Steel 304 (food grade) Body in SS 304 or SS-cladded frame; augers and hopper quick-detachable for cleaning		
10	Dust control	Provision for dust extraction connection at the filling point		
D. Electrical and Safety				
11	Power supply	230 V single phase, 50 Hz; the bidder shall state the total power (kW)		
12	Safety features	Emergency stop, overload protection, guard interlock, proper earthing		
D. After-Sales				
13	Installation and training	Delivery, installation, commissioning and a trial run with operator training to be carried out by the supplier		
14	Warranty	Minimum one (01) year manufacturer's warranty		
15	Spare parts and service	Availability of spare parts and after-sales service within Sri Lanka to be confirmed		
16	Documentation	User manual and maintenance instructions to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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Bidder's Signature

Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA

TECHNICAL SPECIFICATIONS FOR BAND SEALER MACHINE (VERTICAL & HORIZONTAL WITH EMBOSSED PRINTING)

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Continuous band sealer for sealing pouches, capable of both vertical and horizontal operation, with embossed (hot) batch / date coding		
2	Application	Sealing of laminated / plastic pouches containing spice and herbal products		
B. Technical Requirements				
3	Operation mode	Vertical and horizontal (V & H) operation by adjustable-angle or convertible head		
4	Seal width	10 mm (or as specified by the bidder; to be stated)		
5	Sealing speed	Adjustable, 0 – 12 m/min (approx.); the bidder shall state the range		
6	Sealing temperature	Adjustable up to 250 °C with digital temperature controller and heating and cooling zone		
7	Coding / printing	Embossed printing (hot stamp) unit for batch number, manufacturing and expiry dates; both horizontal and vertical print orientation; character set to be supplied		
8	Conveyor	Adjustable-height conveyor, load capacity not less than 3 kg		
C. Construction				
9	Material	SS 304 or powder-coated steel body; food-grade contact surfaces on the conveyor		
D. Electrical and Safety				
10	Power supply	230 V single phase, 50 Hz; the bidder shall state the power (W)		
11	Safety features	Overload protection, over-temperature protection, guard on moving belts, proper earthing		
D. After-Sales				
12	Installation and training	Delivery, installation, commissioning and a trial run with operator training to be carried out by the supplier		
13	Warranty	Minimum one (01) year manufacturer's warranty		

14	Spare parts and service	Availability of spare parts and after-sales service within Sri Lanka to be confirmed		
15	Documentation	User manual and maintenance instructions to be provided		
16	Consumables	Spare set of belts, heating elements and print characters to be supplied		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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Bidder's Signature
Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR VACUUM SEALER (1 BAR)

1. Bidder's Name :
 2. Bidder's Address :
 3. Contact Person :
 4. Contact No :
 5. Company Registration no :
 6. VAT Registration Number:.....

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Table-top vacuum sealing machine for packaging spice and herbal powders and products		
2	Vacuum level	Up to 1 bar (ultimate vacuum level to be stated by the bidder, in mbar)		
B. Technical Requirements				
3	Chamber / seal size	Working size 300 mm × 150 mm (as specified); chamber depth to be stated		
4	Sealing length and width	Seal width 10 mm		
5	Vacuum pump	Oil-lubricated rotary vane vacuum pump; pump capacity (m ³ /h) to be stated by the bidder		
6	Control	Digital / timer control for vacuum time, sealing time and cooling time; optional gas-flush (nitrogen) facility		
7	Sealing bar	Heating element with Teflon coating for uniform, wrinkle-free seals		
C. Construction				
8	Material	Body and chamber in SS 304; transparent lid of high-strength acrylic / polycarbonate		
D. Electrical and Safety				
9	Power supply	230 V single phase, 50 Hz; the bidder shall state the power (kW)		
10	Safety features	Overload protection, lid interlock, emergency stop, proper earthing		
D. After-Sales				
11	Installation and training	Delivery, installation, commissioning and a trial run with operator training to be carried out by the supplier		
12	Warranty	Minimum one (01) year manufacturer's warranty		
13	Spare parts and service	Availability of spare parts and after-sales service within Sri Lanka to be confirmed		
14	Documentation	User manual and maintenance instructions to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any

complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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Bidder's Signature

Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR BAG CLOSER

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Portable electric bag closer (bag stitching machine) for closing filled bags and sacks		
2	Application	Closing of woven / paper / laminated bags containing bulk spice and herbal powders		
B. Technical Requirements				
3	Bag weight range	Suitable for bags of 5 kg to 50 kg		
4	Stitching type	Single-thread chain stitch with adjustable stitch length; stitching speed to be stated by the bidder		
5	Motor	Electric motor, 230 V single phase, 50 Hz; the bidder shall state the rating		
6	Portability	Lightweight, hand-held with handle; total weight to be stated (not more than approx. 6 kg preferred)		
7	Accessories	Thread cones (minimum 2), spare needles, lubrication oil to be supplied		
C. Safety				
8	Safety features	Needle guard, overload protection, proper earthing / double insulation		
D. After-Sales				
9	Warranty	Minimum one (01) year manufacturer's warranty		
10	Spare parts and service	Availability of spare parts and after-sales service within Sri Lanka to be confirmed		
11	Documentation	User manual and maintenance instructions to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

.....
Bidder's Signature
Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR DIGITAL BALANCE SCALE – 600 KG

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Digital platform weighing scale for raw materials and finished goods		
2	Capacity	600 kg		
B. Technical Requirements				
3	Readability	Not more than 60 g (minimum 10,000 divisions)		
4	Accuracy class	OIML Class III or equivalent		
5	Platform	Size approx. 600 mm × 800 mm (as offered); SS 304 or SS-topped platform with anti-slip surface		
6	Load cell	High-quality strain gauge load cells with overload protection		
7	Display	LED / LCD digital display with tare, zero and hold functions		
8	Power	230 V AC with rechargeable backup battery (minimum 40 hours operation)		
C. Certification				
9	Calibration	Calibration certificate to be provided; the scale must be verified and stamped in accordance with the Measurement Units, Standards and Services Department (Sri Lanka) requirements		
D. After-Sales				
10	Warranty	Minimum one (01) year manufacturer's warranty		
11	Spare parts and service	Availability of spare parts and after-sales service within Sri Lanka to be confirmed		
12	Documentation	User manual and maintenance instructions to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

.....

Bidder's Signature
Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA
TECHNICAL SPECIFICATIONS FOR BALANCE SCALE PORTABLE – 200 kg

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Portable digital weighing scale (platform type)		
2	Capacity	200 kg		
B. Technical Requirements				
3	Readability	Not more than 20 g (minimum 10,000 divisions)		
4	Accuracy class	OIML Class III or equivalent		
5	Portability	Foldable column with carrying handle and/or transport wheels; light-weight platform		
6	Platform	Size approx. 600 mm × 500 mm (as offered); SS or SS-topped platform with anti-slip surface		
7	Display	LED / LCD display with tare, zero and hold functions		
8	Power	Rechargeable battery (minimum 40 hours) with AC charger		
C. Certification				
9	Calibration	Calibration certificate to be provided; the scale must be verified and stamped in accordance with the Measurement Units, Standards and Services Department (Sri Lanka) requirements		
D. After-Sales				
10	Warranty	Minimum one (01) year manufacturer's warranty		
11	Spare parts and service	Availability of spare parts and after-sales service within Sri Lanka to be confirmed		
12	Documentation	User manual and maintenance instructions to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

.....
Bidder's Signature
Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA

TECHNICAL SPECIFICATIONS FOR Stainless Steel Ultrafine Powder Machine – 50 kg /hour

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Stainless steel ultrafine powder machine (pulverizer with classifier), 50 kg/hour		
2	Application	Grinding dried pepper and dried medicinal plant materials (leaves, bark, roots, seeds, flowers, etc.) into fine and ultrafine powder		
3	Rated capacity	50 kg/hour The bidder shall state the output at each mesh size (e.g. 80, 120, 200 mesh), as capacity reduces at finer settings		
4	Feed material	Dried material with moisture content not more than 10% – 12%; feed size up to approx. 10 mm (pre-crushing may be required for bulky material)		
B. Grinding Performance				
5	Fineness range	Adjustable from 60 mesh up to 200 mesh or finer ($D_{97} \leq 75 \mu\text{m}$ at finest setting); adjustable by classifier speed / screen change		
6	Product temperature	Product temperature at discharge not to exceed 45 °C, to preserve volatile oils and active compounds (cooling system required)		
7	Particle uniformity	Uniform particle size distribution; oversize particles must be rejected by the classifier / screen		
8	Cross-contamination	Design must allow quick and complete cleaning between different materials (no dead spots or residue pockets)		
C. Construction and Materials				
9	Material of construction	All product-contact parts (hopper, grinding chamber, classifier, cyclone, ducting, collector) in Stainless Steel 304 (food grade); frame in SS or powder-coated steel		
10	Grinding mechanism	High-speed pin / hammer / blade rotor with air classifier (classifier wheel), hardened wear-resistant grinding elements		
11	Feed hopper	Hopper of approx. 60 L capacity with		

		screw / vibrating feeder having adjustable feed rate		
12	Dust collection	Cyclone separator with pulse-jet / bag filter, food-grade filter media; dust-free operation		
13	Product discharge	Discharge into a food-grade collector bag / container, easily removable		
14	Mobility	Mounted on locking castor wheels or fixed base with anti-vibration mounts		
D. Drive and Cooling System				
15	Main motor	Not less than 7.5 (10 HP) kW, 3-phase, 400 V, 50 Hz, with V-belt / direct drive; the bidder shall state the rotor speed (rpm)		
16	Classifier / feeder / blower	Separate motors for classifier wheel, feeder and induced-draft blower (blower not less than 2.2 kW); the bidder shall state ratings		
17	Cooling	Water jacket / air cooling of grinding chamber to keep product temperature within limit		
18	Total connected load	To be stated by the bidder (kW) with expected power consumption per kg at 120 mesh and 200 mesh		
E. Control System				
19	Control panel	Panel with start/stop for each motor, ammeter/voltmeter, VFD (variable frequency drive) for classifier and feeder speed control		
20	Temperature monitoring	Digital temperature indicator for grinding chamber / product outlet with high-temperature alarm and auto cut-off		
21	Start-up sequence	Interlocked start-up sequence (blower → grinder → feeder) and reverse shut-down sequence		
F. Electrical and Safety				
22	Power supply	400 V, 3-phase, 50 Hz, according to Sri Lankan standards		
23	Safety features	Emergency stop, motor overload protection, earth leakage protection (ELCB/RCCB), guard/door interlock switches on all access covers		
24	Dust explosion safety	Proper earthing / anti-static measures on the machine, ducting and filter; spark-free design for fine organic dust		
25	Noise level	Not more than 85 dB(A) at 1 m distance		
G. Physical Data				
26	Dimensions and weight	Overall dimensions (L × W × H) and net weight to be stated by the bidder, together with the floor space and installation requirements		

H. Standards, Certification and After-Sales Service				
27	Standards	Food-grade material certificate for product-contact parts; relevant CE / ISO or equivalent certificates		
28	Installation and testing	Installation, commissioning and a trial run with the client's material at the specified mesh sizes, demonstrating rated capacity		
29	Consumables and spares	One spare set of wear parts (hammers / pins / blades, screens, belts, filter bags) to be supplied; availability of spare parts in Sri Lanka to be confirmed		
30	Training	Operator training on operation, cleaning and maintenance		
31	Warranty	Minimum one (01) year manufacturer's warranty		
32	Documentation	User manual, drawings, electrical diagrams and maintenance schedule to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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Bidder's Signature
Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA

TECHNICAL SPECIFICATIONS FOR Stainless Steel Ultrafine Powder Machine – 30 kg /hour

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Stainless steel ultrafine powder machine (pulverizer with classifier), 30 kg/hour		
2	Application	Grinding dried pepper and dried medicinal plant materials (leaves, bark, roots, seeds, flowers, etc.) into fine and ultrafine powder		
3	Rated capacity	30 kg/hour The bidder shall state the output at each mesh size (e.g. 80, 120, 200 mesh), as capacity reduces at finer settings		
4	Feed material	Dried material with moisture content not more than 10% – 12%; feed size up to approx. 10 mm (pre-crushing may be required for bulky material)		
B. Grinding Performance				
5	Fineness range	Adjustable from 60 mesh up to 200 mesh or finer ($D_{97} \leq 75 \mu\text{m}$ at finest setting); adjustable by classifier speed / screen change		
6	Product temperature	Product temperature at discharge not to exceed 45 °C, to preserve volatile oils and active compounds (cooling system required)		
7	Particle uniformity	Uniform particle size distribution; oversize particles must be rejected by the classifier / screen		
8	Cross-contamination	Design must allow quick and complete cleaning between different materials (no dead spots or residue pockets)		
C. Construction and Materials				
9	Material of construction	All product-contact parts (hopper, grinding chamber, classifier, cyclone, ducting, collector) in Stainless Steel 304 (food grade); frame in SS or powder-coated steel		
10	Grinding mechanism	High-speed pin / hammer / blade rotor with air classifier (classifier wheel), hardened wear-resistant grinding elements		
11	Feed hopper	Hopper of approx. 40 L capacity with screw / vibrating feeder having adjustable feed rate		
12	Dust collection	Cyclone separator with pulse-jet / bag filter, food-grade filter media; dust-free operation		
13	Product discharge	Discharge into a food-grade collector bag / container, easily removable		
14	Mobility	Mounted on locking castor wheels or fixed base with anti-vibration mounts		
D. Drive and Cooling System				
15	Main motor	Not less than 5.5 (7.5 HP) kW, 3-phase, 400 V, 50 Hz, with V-belt / direct drive; the bidder shall state the rotor speed (rpm)		
16	Classifier / feeder	Separate motors for classifier wheel, feeder and		

	/ blower	induced-draft blower (blower not less than 1.5 kW); the bidder shall state ratings		
17	Cooling	Water jacket / air cooling of grinding chamber to keep product temperature within limit		
18	Total connected load	To be stated by the bidder (kW) with expected power consumption per kg at 120 mesh and 200 mesh		
E. Control System				
19	Control panel	Panel with start/stop for each motor, ammeter/voltmeter, VFD (variable frequency drive) for classifier and feeder speed control		
20	Temperature monitoring	Digital temperature indicator for grinding chamber / product outlet with high-temperature alarm and auto cut-off		
21	Start-up sequence	Interlocked start-up sequence (blower → grinder → feeder) and reverse shut-down sequence		
F. Electrical and Safety				
22	Power supply	400 V, 3-phase, 50 Hz, according to Sri Lankan standards		
23	Safety features	Emergency stop, motor overload protection, earth leakage protection (ELCB/RCCB), guard/door interlock switches on all access covers		
24	Dust explosion safety	Proper earthing / anti-static measures on the machine, ducting and filter; spark-free design for fine organic dust		
25	Noise level	Not more than 85 dB(A) at 1 m distance		
G. Physical Data				
26	Dimensions and weight	Overall dimensions (L × W × H) and net weight to be stated by the bidder, together with the floor space and installation requirements		
H. Standards, Certification and After-Sales Service				
27	Standards	Food-grade material certificate for product-contact parts; relevant CE / ISO or equivalent certificates		
28	Installation and testing	Installation, commissioning and a trial run with the client's material at the specified mesh sizes, demonstrating rated capacity		
29	Consumables and spares	One spare set of wear parts (hammers / pins / blades, screens, belts, filter bags) to be supplied; availability of spare parts in Sri Lanka to be confirmed		
30	Training	Operator training on operation, cleaning and maintenance		
31	Warranty	Minimum one (01) year manufacturer's warranty		
32	Documentation	User manual, drawings, electrical diagrams and maintenance schedule to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

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Bidder's Signature
Rubber Stamp

Date

DISTRICT SECRETARIAT – MONARAGALA

TECHNICAL SPECIFICATIONS FOR Four Chamber Dryer For Fresh Pepper And Medicinal Plants(4x250 kg chambers)

1. Bidder's Name :
2. Bidder's Address :
3. Contact Person :
4. Contact No :
5. Company Registration no :
6. VAT Registration Number:.....

Number	SPECIFICATION	REQUIREMENT	BIDDERS OFFER (Please Mention)	Compliance (Yes/No)
A. General Information				
1	Equipment	Multi-chamber batch dryer for drying fresh pepper and medicinal plants		
2	Application	Drying of fresh pepper and medicinal plant materials (leaves, flowers, bark, roots, seeds, etc.)		
3	Number of chambers	Four (04) chambers, each independently operatable (any chamber must be able to run while the others are stopped)		
4	Capacity	250 kg fresh load per chamber Total capacity: 250 kg × 4 = 1,000 kg per batch		
B. Drying Performance				
5	Initial moisture content	Pepper: approx. 60% – 70% (w.b.); medicinal plants: 60% – 85% (w.b.)		
6	Final moisture content	Pepper: 10% – 12%; medicinal plants: 8% – 10% (w.b.) – adjustable according to the material		
7	Operating temperature range	Adjustable from above ambient up to 80 °C; temperature variation inside the chamber within ±2 °C		
8	Drying time	The bidder shall state the guaranteed drying time (hours) for pepper		
9	Uniformity	Final moisture content must be uniform across all trays within a chamber (variation within ±1.5%)		
C. Construction and Materials				
10	Chamber structure	Stainless Steel 304 (food grade) interior surfaces on a robust frame		
11	Insulation	PUF or equivalent insulation, minimum 50 mm; external surface temperature not more than 10 °C above ambient		
12	Door	One door per chamber, with an airtight gasket seal and a safety locking system		
13	Trays	Removable Stainless Steel 304 mesh trays (food grade) The bidder shall state the number of trays and the total tray area		
14	Trolleys / racks	Rack structure or trolley system for easy loading and unloading of trays		
15	Cleaning	Design must allow easy washing and cleaning of the interior, with drainage provisions		
D. Heating and Air Circulation System				
16	Heat source	The bidder shall state the proposed method (electric / heat pump / LPG / biomass); indirect heating is required so		

		that smoke and contaminants do not contact the product		
17	Heating capacity	The bidder shall state the total capacity (kW) and the heat requirement per chamber		
18	Air circulation	High-efficiency circulation fans (axial / centrifugal), separate for each chamber, providing uniform airflow		
19	Moisture removal	Adjustable exhaust / fresh-air dampers		
20	Chamber isolation	The temperature and airflow of one chamber must not affect the other chambers		
E. Control System				
21	Controller	Separate Digital PID Controller / PLC with HMI (touch screen or display) for each chamber		
22	Sensors	At least temperature sensors (RTD / thermocouple) and humidity sensors per chamber		
23	Functions	Temperature and time setting; timer; auto shut-off; data logging capability preferred		
24	Alarms	Visual and audible alarms for faults, over-temperature and end of drying		
F. Electrical and Safety				
25	Power supply	230 V (single phase) / 400 V (three phase), 50 Hz, according to Sri Lankan standards; total connected load (kW) to be stated		
26	Safety features	Over-temperature cut-off, overload protection, earth leakage protection (ELCB/RCCB), emergency stop button		
27	Earthing	All metal parts must be properly earthed		
G. Standards, Certification and After-Sales Service				
28	Standards	Certificate confirming food-grade material for parts in contact with food; relevant CE / ISO or equivalent standard certificates to be submitted		
29	Installation and testing	The supplier shall carry out installation, commissioning and a full-capacity trial run		
30	Training	Training for operators on operation and maintenance		
31	Warranty	Minimum one (01) year manufacturer's warranty		
32	Spare parts and service	Confirmation of spare parts availability and after-sales service within Sri Lanka		
33	Documentation	User manual, engineering drawings, electrical diagrams and maintenance instructions to be provided		

The quoted total cost shall be deemed inclusive of all associated expenditures including but not limited to transportation, installation, supply of insulation materials, and any complimentary services offered. No additional payments shall be entertained beyond the quoted amount, except for value added tax (vat), which will be paid separately as applicable.

*** Please note : The Measurements For the above mentioned equipment are approximate Values and equipment with measurements Close to these will also be considered in the evaluation of bids.

.....
Bidder's Signature
Rubber Stamp

Date

Section V - Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions will accepted.]

Date:

To: District Secretariat Monaragala

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods *[insert a brief description of the Goods]*;

.....
.....

- (c) The total price of our quotation including any discounts offered is:.....
.....
[insert the total quoted price in words and figure];

- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:

.....
[insert signature of person whose name and capacity are shown]

Name:.....

[insert complete name of person signing the Bid Submission Form]

Dated:.....

Section VI - Price Schedule

Item No. (1)	Description (2)	Unit (3)	Quantity (4)	Unit Rate before VAT (LKR)		Total before VAT (LKR) (7)=(4x5)	Only VAT Amount 18% (LKR) (8)=(7x18%)	Total After VAT (LKR) (9)=(7+8)	Remarks (10)
				In Figures (5)	<u>In Words</u> (6)				
01	Supply and Delivery of Dryer Machine -250kg	Nos	04						
02	supply and delivery of Powder Machine-Ultrafine 50 kg (ss)	Nos	01						
03	supply and delivery of Powder Machine-Ultrafine 30 kg (ss)	Nos	01						
04	supply and delivery of Normal Grinder Machine (50 kg) (ss)	Nos	01						
05	supply and delivery of Vibratory Sifter Machine 50kg/hour	Nos	01						
06	supply and delivery of WashingBath(ss)- 8 ft x 3 ft x 2 ft	Nos	02						
07	supply and delivery of Tray With Table (ss)6 ft x3 ft x 2 ft	Nos	05						
08	Supply, delivery of Tray WithTable(ss) 4 ft x 3 ft x 2 ft	Nos	05						

09	supply and delivery of Powder Filling Machine(50g-2kg)	Nos	01						
10	supply and delivery of Band Sealer Machine (Vertical & Horizontal with Embossed Printing)	Nos	01						
11	supply and delivery of Vacuum Sealer (1 bar) 30*15 cm/Sealing length 10 mm	Nos	01						
12	supply and delivery of Bag Closer	Nos	01						
13	supply and delivery of Digital Balance Scale -1000 kg	Nos	01						
14	supply and delivery of Balance Scale Portable – 1000 kg	Nos	01						
	Delivery cost (if applicable)								
Total Contract Amount									

VAT Reg. No:

Signature and Name of the Bidder:

Date:

Official Seal:

Section VII - Manufacturer's Authorization

[If requested under ITV clause 7.3, the Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated.]

Date:

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of..... *[insert type of goods manufactured]*, having *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a quotation the purpose of which is to provide the following Goods, ... *[insert name and or brief description of the Goods]*, and to subsequently negotiate and supply the goods.

We hereby extend our full guarantee and warranty, with respect to the Goods offered by the above firm.

Signed:.....
[insert signature(s) of authorized representative(s) of the Manufacturer]

Name:.....
[insert complete name(s) of authorized representative(s) of the Manufacturer]

Title:.....
[insert title]

Duly authorized to sign this Authorization on behalf of:

.....
[insert complete name of Bidder]

Dated on _____ day of _____, _____ *[insert date of signing]*

Section VIII - FORM OF BID SECURITY

[This Guarantee form shall be filled in accordance with the instructions indicated in brackets]

.....
[Insert issuing agency's name and address of issuing branch or office]

Beneficiary: District Secretary, District Secretariat Office, Monaragala

Date: *[insert (by issuing agency) date]*

BID GUARANTEE No.: *[insert (by issuing agency) number]*

We have been informed that *[insert (by issuing agency) name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid dated

..... *[insert (by issuing agency) date]* (hereinafter called "the Bid") for Purchasing Processing Equipment For Pepper and Medicinal Plants, for Community Empowerment Units of Divisional Secretariats and District secretariat office under the "Praja Shakthi" National Program for Eliminating Poverty, under Invitation for Bids No. ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount in figures]* *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the IFB; or
- (c) having been notified of the acceptance of its Bid by the Employer / Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful Bidder furnishing the Performance security, otherwise it will remain in force up *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.....

[Signature of authorized representative(s)]